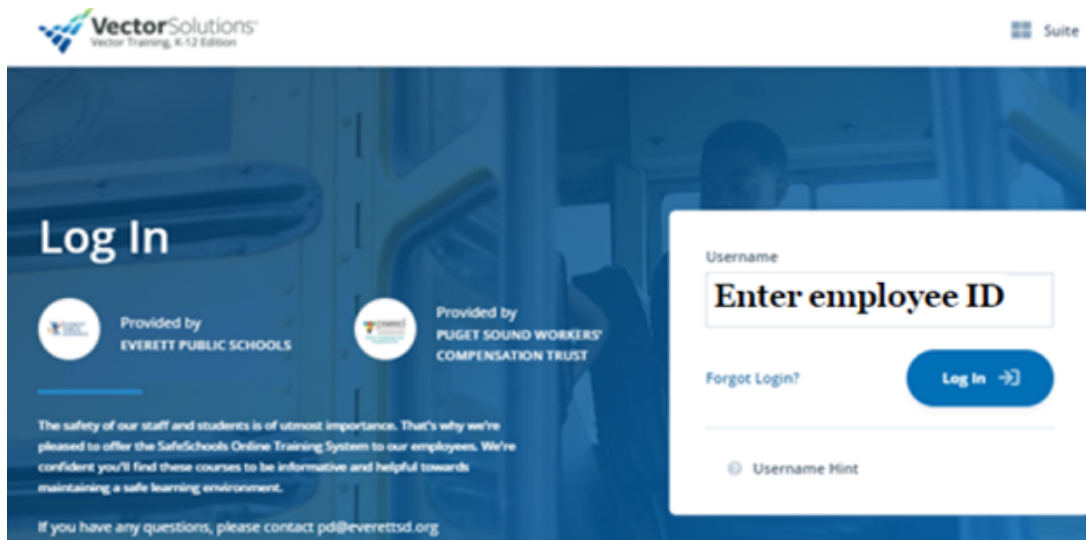


In compliance with state regulations Everett Public Schools requires all employees be trained on the following subjects through *Vector Training*. These trainings are a condition of employment and should be completed during the scheduled work day for non-exempt employees (e.g., paraeducators, office personnel, custodians, food and nutrition, trades, nurses, etc.). If unable to complete the training during a regular work day, it is up to the supervisor to allocate additional time.

- Every year, the law requires each staff member to receive training in:
  - **Bloodborne Pathogen Exposure Prevention** (21 min)
  - **Bullying: Recognition & Response** (25 minutes) [RCW 28A.300.285](#)
  - **Health Emergencies Overview** (School staff only) (25 minutes) [RCW 28A.210](#)
  - **McKinny-Vinto Homeless Assistance Act** (10 min)
  - **Responding to Civil Rights Complaints in EPS** (38 min)
  - **Staff Handbooks & District Policies and Procedures** (15 min)
- Every three years, which included the 2016-17 school year, the law requires each staff member to receive training in:
  - **Boundary Invasion** (25 minutes) [WAC 392-190](#)
- Upon new employment to the district, in addition to the trainings listed above, it is required new staff member receive training in the following:
  - **Back Injury and Lifting** (20 min) [RCW 28A.320.125](#)
  - **Bloodborne pathogen Exposure Prevention** (21 min) [OSHA 1910.1030](#)
  - **District Employee Handbook** (15 min)
  - **What Every Employee Must Be Told** (66 min) [WAC 181-87](#) [RCW 28a.400](#) [RCW 26.44.030](#) [RCW 28A.400.317](#) [RCW 42.41](#) [RCW 9A.36.078](#)

Log into Vector Training using Chrome, Firefox, or Safari <https://everett-wa.safeschools.com/login>



Vector Solutions  
Vector Training, K-12 Edition

Suite

## Log In

Provided by  
EVERETT PUBLIC SCHOOLS

Provided by  
PUGET SOUND WORKERS'  
COMPENSATION TRUST

Username  
**Enter employee ID**


[Forgot Login?](#) [Log In →](#)

[Username Hint](#)

The safety of our staff and students is of utmost importance. That's why we're pleased to offer the SafeSchools Online Training System to our employees. We're confident you'll find these courses to be informative and helpful towards maintaining a safe learning environment.

If you have any questions, please contact [pd@everettsd.org](mailto:pd@everettsd.org)


Sample Training Plan




English 06762


### My Assignments

Listed below are the courses assigned to you by your administrator. Additionally, you can track your progress towards completing each assignment.



Mandatory Training







Bullying: Recognition & Response

K-12 Washington Primer

Bullying continues to be a pressing problem in schools today, the effects

Certificate







McKinney-Vento Homeless Assistance Act Training

Custom

Certificate





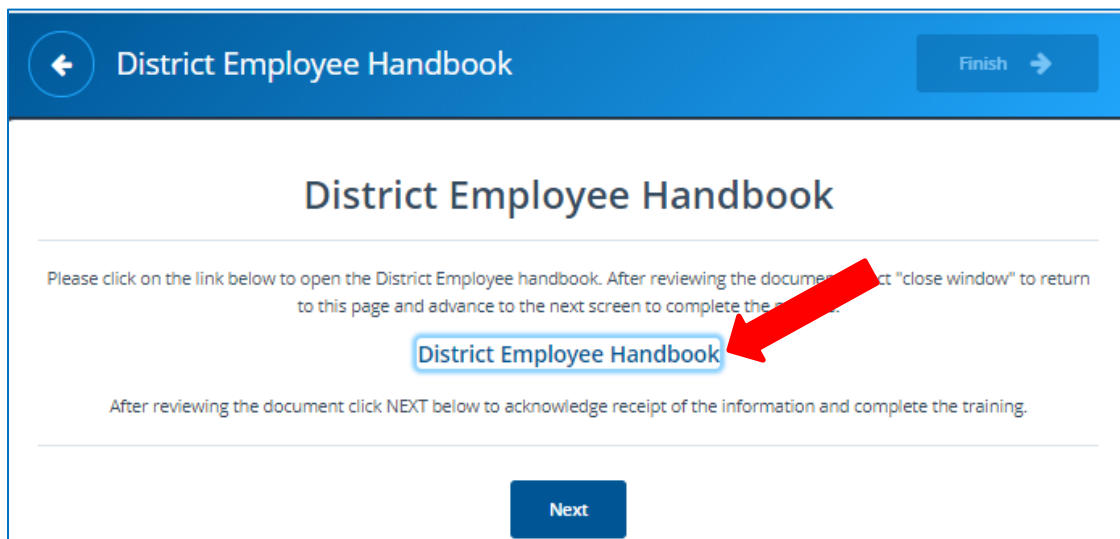
Responding to Civil Rights Complaints in Everett Public Schools

Custom

Certificate

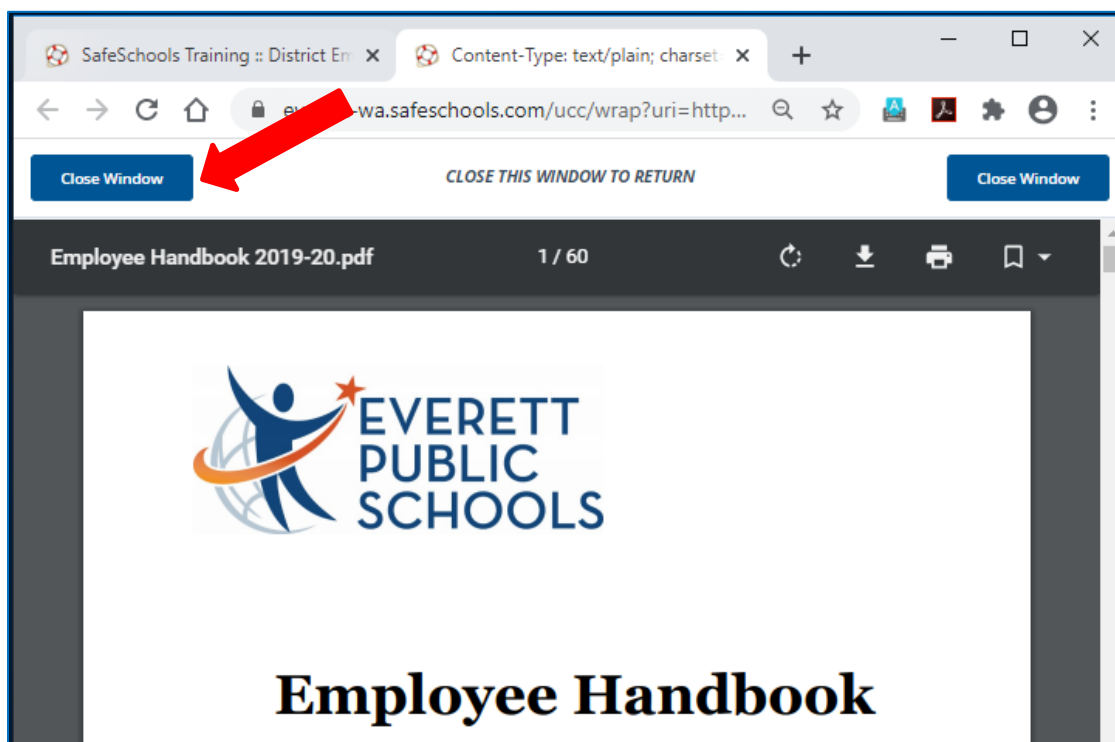
Note: When reviewing the staff and/or district handbooks it is important to FOLLOW ALL steps through completion.

1. Click the title link to review the training document

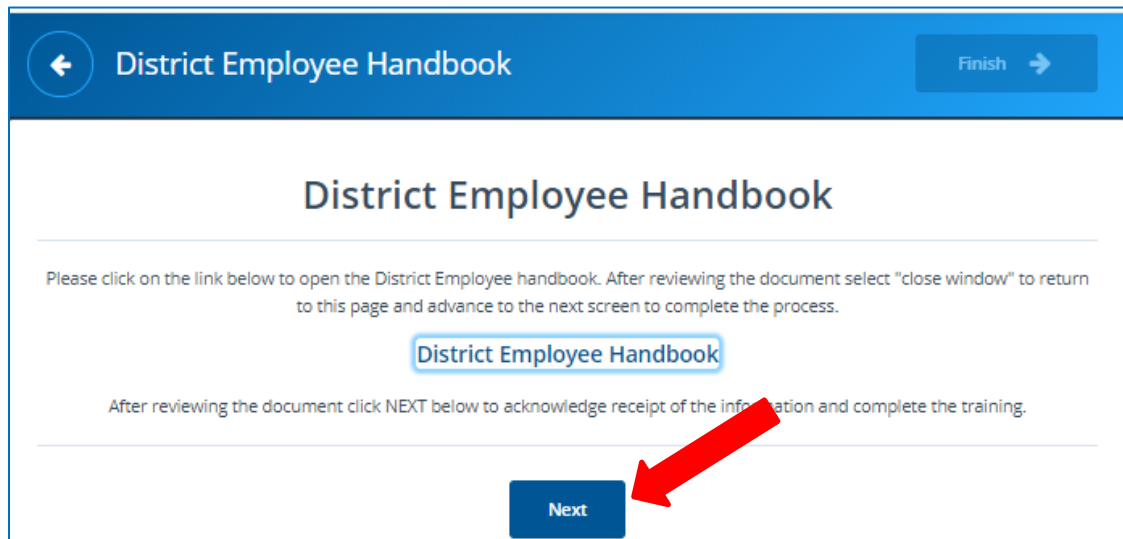


The screenshot shows a web interface for the "District Employee Handbook" training. At the top, there is a blue header bar with a back arrow, the title "District Employee Handbook", and a "Finish" button with a right arrow. Below the header, the title "District Employee Handbook" is centered. A paragraph of text instructs the user to click a link to open the handbook, review it, and then click "close window" to return to the page and advance to the next screen. A red arrow points to a button labeled "District Employee Handbook". Below this, another paragraph instructs the user to click "Next" after reviewing the document. At the bottom, there is a blue button labeled "Next".

2. After reviewing the document select "close window" to return to this page and advance to the next screen to complete the process.



3. After you "Close Window" click NEXT to acknowledge receipt of the information and complete the training.



← District Employee Handbook Finish →

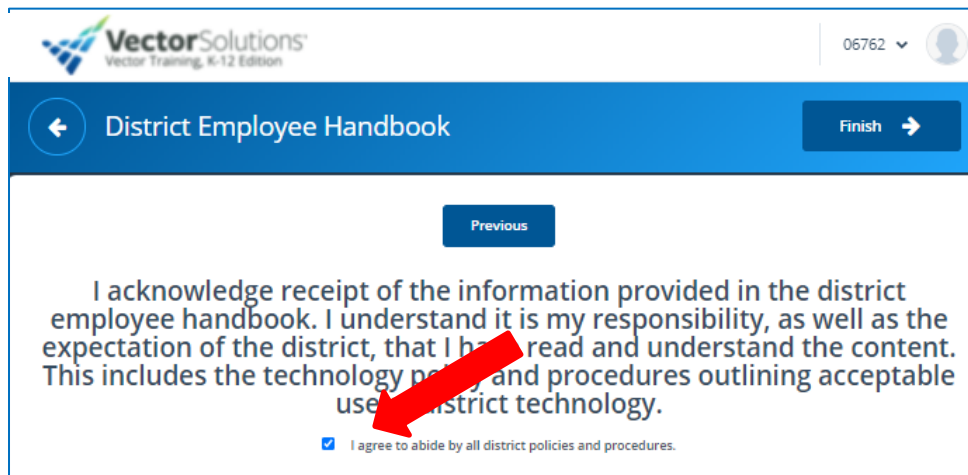
## District Employee Handbook

Please click on the link below to open the District Employee handbook. After reviewing the document select "close window" to return to this page and advance to the next screen to complete the process.

[District Employee Handbook](#)

After reviewing the document click NEXT below to acknowledge receipt of the information and complete the training.

Next



Vector Solutions  
Vector Training, K-12 Edition

06762 ▼

← District Employee Handbook Finish →

Previous

I acknowledge receipt of the information provided in the district employee handbook. I understand it is my responsibility, as well as the expectation of the district, that I have read and understand the content. This includes the technology policy and procedures outlining acceptable use of district technology.

☒ I agree to abide by all district policies and procedures.

Professional Development

[pd@everettsd.org](mailto:pd@everettsd.org)

425-385-4127